

**Minutes of Civil Service Housing Cooperative Society Meeting held on 24<sup>th</sup> February 2018**

A meeting of newly elected Executive Committee of Civil Service Cooperative Housing Society (CSCHS) was held on 24<sup>th</sup> February, 2018. Ms. Nasreen Haque was elected as the Chairperson, Mr. Ghufuran Memon as the Secretary and Mr. Agha Wasif as the Treasurer of the Civil Services Cooperative Housing Society.

2. The meeting started with the recitation from the Holy Quran
3. M/s. NESPAK, Architecture and Engineering consultants briefed the Executive Committee on the current status of planning and designing of the CSCHS project.
4. The Executive Committee was informed that the area has a good potential and excellent roads have been developed till near the society. Development work was discussed and it was pledged that the same be undertaken at a rapid pace for which a tough schedule should be set.
5. The following decisions were taken by the Executive Committee:
  - a. The outer boundary wall, watch tower and gates will be constructed immediately to protect the property from encroachment and trespassing. M/s NESPAK will submit the estimates and design of boundary wall and gate (Precast and Block Masonry) in the next meeting. The draft design options will be shared on the society's website. Timelines will be developed and all efforts undertaken to complete the works within the timelines set.
  - b. A Site Engineer with requisite qualifications and experience will be appointed on market based salary to monitor and supervise the project at site. For this applications will be invited through press, applicants shortlisted and selection held through a selection committee. Draft Job Descriptions and responsibilities will be prepared and put up in the next meeting of the Executive Committee for examination and finalization.



c. Committees would be formed to ensure Civil Service Cooperative Housing Society delivers well. The first committee formed was the Land Development Committee who were assigned the task to visit the site on 25<sup>th</sup> February 2018 and submit their recommendations.

d. Members will actively involve themselves in the society and contribute towards speedy & pragmatic solution of problems as this is essential to make an elite housing scheme. Frequent interactions will be kept between the Executive Committee and members of the Society.

e. The matter regarding provision of Electricity & Gas would be taken up with concerned agencies immediately.

6. The meeting ended with a vote of thanks to the Chair.



  
Ghufraan Memon  
Secretary

Civil Services Cooperative Housing Society.

Encl:

List of participants



# CIVIL SERVICES CO-OPERATIVE HOUSING SOCIETY (LTD) KARACHI

Registered under Cooperative Society Act 1925

Reg. No.K-1444

## MANAGING COMMITTEE MEETING 24<sup>TH</sup> FEBRUARY 2018

### Attendee

S. NO.	NAME	SIGNATURE
1.	Ahmed Wasif	OW.
2.	JAMIL ANWAR	Jamil
3.	Zareen. Ansari	Zareen
4.	Rizwan Khan	Rizwan Khan
5.	Ghufsan Memon	Ghufsan
6.	Muhammad Saleem Rajput	Muhammad Saleem Rajput
7.	Ahmed Hussain Khokhar	Ahmed Hussain Khokhar
8.	Nasreen Haque	Nasreen Haque
9.	MA Sidiqi	MA Sidiqi
10.	Dr. Iqbal-ur-Rahim Khan Meo	Dr. Iqbal-ur-Rahim Khan Meo